

Economic Development Commission
Meeting Minutes of **August 14, 2018**

Attendance: Judy Andrade, Scott Blinkhorn, Neil Cook, Geoffrey Cooper, Ulric Deojay, Ross Farrugia, Andrew Hadfield. **Absent:** Marlene Cook and James Filice.

Staff present – Russell Gray and Patricia Ball

Others present – Jeff Joslyn

Audience of Citizens: None.

Meeting was called to order by Chairperson Geoffrey Cooper at 7:00 pm.

Approval of Previous Meeting Minutes: N. Cook made a motion, seconded by J. Andrade to accept as written the 6/12/2018 regular meeting minutes. All voted in favor of the motion.

UNFINISHED BUSINESS:

a. Incubator Driveway Project: P. Ball reviewed the ordinance concerning the purchasing procedures of the Town of Sterling. To follow procedures quotations are required for purchases greater than two thousand five hundred but less than twenty-five thousand dollars. A notice of invitation for quotes shall be published at least ten days prior to any purchase award. U. Deojay made a motion, seconded by R. Farrugia to have a public notice of the invitation for quotation regarding improvement to the existing driveway and the possibility of widening the driveway entrance rather than a complete new driveway published in the Norwich Bulletin. All voted in favor of the motion.

NEW BUSINESS:

a. Industrial Park Appraisals: Mr. Jeff Joslyn introduced himself to the commission. He is interested in land in the Industrial Park for his stone quarry business in which to store materials and at a future date build a building and sell materials. The commission reviewed the current lots available in phase 1 and the potential for development in phase 2. G. Cooper has agreed to walk the different lots with Mr. Joslyn to review all potential availability in the Industrial Park.

b. Land adjacent to Industrial Park: P. Ball informed the commission David Berkowitz was in the office recently to inquire if the town of Sterling was interested in purchasing land he owns that abuts the Industrial Park. The commission may be interested in purchasing the land that surrounds the current access road to the Industrial park. N. Cook made a motion, seconded by J. Andrade to have P. Ball get in contact with Mr. Berkowitz to determine if a mutual price point can be established. All voted in favor of the motion.

c. Security cameras Incubator Building: The commission is in agreement the cameras at the Incubator Building are a necessity and recommended P. Ball to contact Kip Bellavance to determine if the cameras are still functional and quote the cost to have the connection reestablished.

d. 1110 Plainfield Pike: No news on any potential buyers for the old library site. The current listing has expired on this property. A new realtor will be contacted to relist the property for sale.

ANY OTHER BUSINESS TO COME BEFORE THE COMMISSION:

ADJOURNMENT:

A motion was made by N. Cook, seconded by U. Deojay to adjourn at 7:45 pm. All voted in favor of the motion.

Submitted by,

Patricia Ball, Economic Development Coordinator